

The Following Information is Required at the Time of Turning in Your Rental Application (for every adult).

- **Copy of Current California ID or Driver's License**
- **Copy of Social Security Card**
- **Completed Landlord Verification Form**
- **Completed and Signed NCR Form Attached to Application**
- **Last Year's Tax Return for Each Adult**
- **\$35.00 Application Fee, per Adult (Cash or Money Order Only).**

Note: Application Fee is Refundable Upon Move In.

Corral de Tierra Realty & Property Management

19045 Portola Drive Suite F-2
Salinas, CA 93908
T. 831-484-8100 F. 831-484-5306
office@cdtrealty.com

Adults _____ Children _____

Full Name Of Applicant _____	Co-Applicant/Spouse _____
Phone (_____) _____ Date of birth ___/___/___	Phone (_____) _____ Date of birth ___/___/___
Present Address _____	Present Address _____
City/State/Zip _____	City/State/Zip _____
Name of Current Landlord/Manager _____	Name of current landlord/Manager _____
Landlord/Manager phone (_____) _____	Landlord/Manager phone (_____) _____
How Long at Present Address _____	How Long at Present Address _____
Reason for Leaving _____	Reason for Leaving _____

List prior addresses for the **Past 3 years**. Must have landlord's name and phone number. _____

Names of all Other Occupants and Relationships to Applicant. Please list age also: _____

An application is required for any occupant 18 years of age or over.

Applicant: Soc. Sec. No. _____ Driver's License No. _____ State _____ Exp. _____
Present Employer _____ How long with this employer _____
Employer's Address _____ City _____ Zip _____ Phone (_____) _____
Position or title _____ Gross Income _____ Per _____
Other income \$ _____ per _____ Source _____
Auto Make _____ Model _____ Year _____ License No. _____ State _____ Exp. _____

If present employer is less than one year, list immediate prior employment information: _____

Co-applicant: Soc. Sec.No. _____ Driver's License No. _____ State _____ Exp. _____
Present Employer _____ How long with this employer _____
Employer's address _____ City _____ Zip _____ Phone (_____) _____
Position or title _____ Gross Income _____ Per _____
Other income \$ _____ per _____ Source _____
Auto Make _____ Model _____ Year _____ License No. _____ State _____ Exp. _____

If present employer is less than one year, list immediate prior employment information: _____

Do you plan to use liquid furniture? _____ No _____ Yes Type _____

Has either applicant been a party to an unlawful detainer action or filed bankruptcy within the last seven years?
_____ Yes _____ No **If yes explain** _____

In case of emergency, person to notify _____ Relationship _____
Address _____ City _____ Zip _____ Phone (_____) _____

Applicant (s) represent (s) the above information to be true, correct and complete, and hereby authorize(s) verification of the information provided including obtaining credit report(s) at the cost of \$35.00 per adult to be paid by applicant(s), by cash or money order only. The cost of the credit report is not a deposit or rent and will not be applied to future rent or refunded, even if the applicant to rent is declined. Applicant(s) understand(s) that the landlord may terminate any rental agreement entered into for any misrepresentation made above.

Date _____ Time _____ Date _____ Time _____

Applicant _____ Co-Applicant _____

Phone (day) _____ Evening _____ Phone (day) _____ Evening _____

PLEASE USE BACK FOR ANY ADDITIONAL INFORMATION NEEDED

Total App. Fee
\$35.00 per Adult

Copy Applicant's
Social Sec. Card/ Driver's License

Copy Co-Applicant's
Social Sec. Card/ Driver's License



REQUEST AUTHORIZATION FORM

To Be Completed By US Real Estate Client (Requestor) ONLY:

FAX COMPLETED REQUEST AUTHORIZATION FORM TO 855-244-2401
(Or) Order & View Request Online 24/7/365- Login at TenantReports.com
Toll Free Phone Support 855-244-2400 M-F 9am to 9pm EST and Sat 11am to 5pm
Email support at Requests@TenantReports.com

Applicant Information and Signature Release

PRINT CLEARLY - *All fields are REQUIRED

(Note: Tenant requests are per applicant and not filed jointly per bureau compliance)

*Applicant Full Name: _____
First Middle Last

*SSN#: _____ - _____ - _____ *DOB: ____/____/____

*Address: _____ APT # _____

*City: _____ *State: _____ *Zip: _____

Former Address (if NOT at present address for 2 years):

*Address: _____ *APT # _____

*City: _____ *State: _____ *Zip: _____

*Monthly Income: _____

*Proposed Monthly Rent: _____

Driver's License # (if requesting Driver's License History Report):

I authorize the named below to obtain a credit report, criminal report, and or eviction check, on me, through **TenantReports.com** for tenant screening purposes.

*Applicant Signature: _____ Date: ____/____/20____

*Client ID # _____

*Requested by _____
First Last

*Phone # _____

*Reply Fax # _____

* Required Fields

Please "X" Requested Service(s) :

Statewide Bundle.....

Nationwide Bundle.....

Background Bundle (No Credit Data)....

All Bundles include: Eviction record, criminal record, 50 state sex offender search, SSN# verification and address history. TransUnion credit report w/score or Tenant Score Card also included (except Background Bundle). Call for credit report details- viewing/printing detailed reports available with approved onsite office inspection.

Credit Reports w/score

TransUnion Credit Report.....

Experian Credit Report.....

Equifax Credit Report.....

*Tenant Score Card.....

*Pass /Fail Based on credit report findings and risk threshold established in Tenant Score Card set-up

Pre-Employment Credit Report.....

Canadian Report.....

Business Credit Report.....

(EIN#) _____

Criminal Background

Statewide Criminal Check.....

Nationwide Criminal Check.....

County Criminal Check.....

(Specify County) _____

Global Criminal Check.....

Federal Criminal Record.....

(Specify Jurisdiction) _____

Eviction Reports

Statewide Eviction.....

Nationwide Eviction.....

Other Checks

SSN# Verification.....

Prev. Landlord Verification.....

Employment Verification.....

Driver's License History.....

PeopleFinder Service.....

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EMPLOYMENT VERIFICATION

MUST BE FILLED OUT BY SUPERVISOR OR PAYROLL DEPARTMENT

I _____ GIVE _____
EMPLOYEE'S NAME COMPANY NAME

PERMISSION TO RELEASE ANY PAYROLL INFORMATION NEEDED BELOW.

DATE: _____ DATE HIRED: _____

PERMANENT: _____ PART-TIME: _____ SEASONAL: _____

IF SEASONAL, WHAT MONTHS DO THEY WORK? _____

SALARY: \$ _____ **OR** HOURLY WAGE: \$ _____

REGULAR HOURS PER WEEK: _____

PAID:
PER WEEK: _____ PER MONTH: _____ BI-MONTHLY: _____

POSITION: _____

IS THIS PERSON DEPENDABLE?: _____

DOES THIS PERSON GET ALONG WITH CO-WORKERS?: _____

ANY COMMENTS: _____

SUPERVISORS SIGNATURE: _____
PRINT NAME: _____

COMPANY NAME: _____
COMPANY ADDRESS: _____

COMPANY PHONE NO.: _____ EXT.: _____

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LANDLORD VERIFICATION

TENANT'S NAME(S): _____

PROPERTY NAME/ADDRESS: _____

NAME OF PERSON CONTACTED: _____

ARE YOU: CURRENT LANDLORD PREVIOUS LANDLORD OTHER

RENTAL PAYMENT: \$ _____ **DATES OF TENANCY:** _____

HAVE THEY EVER BEEN LATE? YES NO

HAVE THEY EVER HAD A RETURNED CHECK? YES NO

UNIT CONDITON

DOES OR DID TENANT KEEP UNIT CLEAN? YES NO

HAS TENANT EVER DONE DAMAGE TO UNIT? YES NO

IF SO, PLEASE DESCRIBE: _____

HAVE YOU HAD ANY PROBLEMS WITH GUESTS? YES NO

IF SO, PLEASE DESCRIBE: _____

WILL YOU OR DID YOU KEEP ANY PORTION OF THE DEPOSIT? YES NO

DOES TENANT OWE YOU ANY MONEY? YES NO

IF SO, FOR WHAT? _____

DOES OR DID TENANT PERMIT PERSONS OTHER THAN THOSE ON THE LEASE TO LIVE IN THEIR UNIT? _____

HAS TENANT OR GUEST DAMAGED OR VANDALIZED COMMON AREAS? IF SO, PLEASE DESCRIBE: _____

HAVE YOU HAD PROBLEMS OR COMPLAINTS CONCERNING THE TENANT? THIS WOULD INCLUDE LOUD PARTIES, MUSIC, ETC. PLEASE DESCRIBE: _____

HAS THE TENANT OR LANDLORD GIVEN NOTICE? YES NO

WHEN DOES NOTICE EXPIRE? _____

HOW MANY LIVE IN UNIT/HOUSE? _____

WOULD YOU BE WILLING TO RE RENT TO THIS TENANT? YES NO

IF ROOMMATES, WOULD YOU RE-RENT TO BOTH? YES NO IF NOT, PLEASE EXPLAIN: _____

ARE YOU RELATED TO THE TENANT(S)? _____

PLEASE PRINT

I, _____ **PROPERTY MANAGER OF** _____

HAVE FILLED OUT THIS LANDLORD VERIFICATION TO THE BEST OF MY KNOWLEDGE.

SIGNATURE OF LANDLORD

DATE

PHONE